

Santa's Toy Shoppe

Frequently Asked Questions

What is the recommended team size?

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Should we determine the team composition prior to the event?

This is entirely up to you. For groups of 75 or more, we recommend you determine teams in advance. Otherwise, our lead facilitator will be happy to randomly form teams during the beginning portion of the event.

How long is the event? Can it be modified to fit in a shorter timeframe?

The event runs for 2 hours. Because of the nature of the event, 2 hours is the time required.

What are the space requirements for the event? Can this be done inside or outside?

We request 30 square feet per person for this event. This event can only be delivered inside.

What is the room set up for the event?

Each team needs a rectangular six-foot table and access to an electrical outlet. In addition, for every 6 teams (60 people), we ask for two six-foot tables at the room's front, back, or side.

How much time is required for setup?

For most group sizes, we ask for 2 hours to set up. For exceptionally large groups, more time is often required.

How much time is required for "strike," after the event?

The "strike" of this event typically requires approximately 30 minutes, from the time all of the care packages are loaded into the charity's vehicles. Certainly group size and venue layout may cause this to vary slightly.

Who provides the audio/visual components?

We ask you to provide a hand-held wireless microphone and sound system, as well as related technical support for all groups over 40 people. The venue at which you're holding the event is usually able to provide you with these items.

Do you recommend we offer prizes? Any suggestions?

We love prizes and rewarding participants for exceptional work. Therefore, we award gold medals to the members of the winning team. You may certainly provide your own prizes, too, or instead. And of course, the real winners are the recipients of the various toys implemented/used during the event.

What arrangements need to be made for trash during/after the event?

We ask for a large trash can for every 3 teams for use during the event, and a recycle bin is needed for post-event disposal of the cardboard storefronts/facades.

ROOM LAYOUT:

Tables should be “snaked” so that there is a clear “path” on the “front sides” of the tables/store fronts, so that “streets” naturally occur. Teams are divided among facilitators & the tables. For example . . .

Facilitator (1-6)

Team 1

Team 2

Team 3

Team 6

Team 5

Team 4

Facilitator (7-12)

Team 7

Team 8

Team 9

Team 12

Team 14

Team 10

Facilitator (13 – 18)

Team 13

Team 14

Team 15

Team 18

Team 17

Team 16

